

**Clinton County Regional Educational Service Agency  
Board of Education  
Minutes of Regular Meeting  
January 6, 2025**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:01 p.m.

Members Present: Ken Krapohl, Dave Kudwa, Ken Armbrustmacher, Mark Palmer

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests  
Administrators/CCRESA Staff: Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Emily Palmatier, Renee Thelen, Jennifer Branch, Vicki O'Rourke, Jeremy Charvat

III. Approval of Agenda

Motion by Armbrustmacher, supported by Palmer, that the January 6, 2025 Agenda be approved as presented. Motion carried unanimously.

IV. Approval of Minutes

Motion by Palmer, supported by Armbrustmacher, that the Board approve the minutes of the December 2, 2024 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: None

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Armbrustmacher, supported by Palmer, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for November 2024: \$4,666,234.09
- Revenue & Expenditure Reports for November 2024
- Cash Analysis and Investment Report for November 2024
- Resignation of Anna Ordway
- Post Travel Approval
  - Jennifer Koenigsknecht - "Act Early Ambassador Annual Training", Decatur, GA, November 12-14, 2024
  - Jeff Diedrich - "American Speech-Language-Hearing Assoc. Convention", Seattle, WA, December 5-7, 2024
- Parking Lot Resurfacing provided by Williams Asphalt quoted at \$43,390. The parking lots at both the Administration Building and Educational Center will be resurfaced sometime in July 2025.

VII. Board of Education Report

- Superintendent Koenigsknecht provided the CCRESA Staffing Report for December 2024 and Departmental Highlights were shared with the Board
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board
- Superintendent Koenigsknecht stated that January is Board Member Recognition Month and recognized our Board of Education and thanked them for the service that they provide to our students and communities. This five-member group is to be commended for the hours of donated time and effort given to CCRESA.
- Superintendent Koenigsknecht reviewed the Site Assessment Report provided by Secure Education Consultants.

VIII. Recommendations from the Superintendent and/or Action

- Motion by , supported by , that the Board adopt the 2024-2025 budget modifications as presented for the General Education Fund, the Special Education Fund and the Career Connections Fund. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Palmer, that the Board approve Jacey Miller as the Behavior Mental Health Specialist for Instructional Services for the 2024-2025 school year, in compliance with Board Policy 3120/4120; paid according to the Master Agreement. Motion carried unanimously.
- Motion by Palmer, supported by Armbrustmacher, that the Board approve Toni Paramski for the Help Me Grow Michigan Care Coordinator position in compliance with Board Policy 4120; paid according to the Coordinator/Trainer scale. Motion carried unanimously.
- Motion by Kudwa, supported by Palmer, that the Board approve Suzanne Rodolico as Administrative Assistant; in compliance with Board Policy 3120/4120; to be paid according to the ESP Scale in the Compensation Manual. Motion carried unanimously.
- Motion by Armbrustmacher, supported by Palmer, that the Board approve Chelsea Mallory as Paraprofessional for the 2024-2025 school year, in compliance with Board Policy 4120; to be paid according to the Paraprofessional Master Agreement. Motion carried unanimously.
- Motion by Palmer, supported by Armbrustmacher, that the Board approve the Superintendent's Mid-year Progress Report as presented. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

- Motion by Armbrustmacher, supported by Kudwa, that the January 6, 2025 Regular Board of Education Meeting be adjourned at 6:02 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Karmen Hungerford, Recording Secretary