

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Regular Meeting
October 7, 2024**

I. Call to Order

The meeting was called to order by President Ken Krapohl at 5:00 p.m.

Members Present: Ken Krapohl, Dave Kudwa, Stacie Rulison, Ken Armbrustmacher, Mark Palmer

II. Welcome and Introductions

President Krapohl conducted the introduction of Board Members, Administrators, and Guests
Administrators/CCRESA Staff: Scott Koenigsknecht, Rich Koenigsknecht, Karmen Hungerford, Emily Palmatier, Renee Thelen, Christy Callahan, Jennifer Branch, Vicki O'Rourke, Jeremy Charvat, Lori Schulte

Guests: Ali Barnes, Kelcie Pung

III. Approval of Agenda

Motion by Armbrustmacher, supported by Rulison, that the October 7, 2024 Agenda be approved as printed. Motion carried unanimously.

IV. Approval of Minutes

Motion by Palmer, supported by Armbrustmacher, that the Board approve the minutes of the September 9, 2024 Regular Board meeting as printed. Motion carried unanimously.

V. Communication to the Board

Written Communication: Thank you note from MAISD Administrators for the assistance of Scott Koenigsknecht; annual report from Annie's BIG Nature Lesson

Comments and Concerns of Citizens Present: None

VI. Consent Agenda

Motion by Kudwa, supported by Armbrustmacher, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills Payables for August 2024: \$5,298,984.73
- Revenue & Expenditure Reports for August 2024
- Cash Analysis and Investment Report for August 2024
- Pre-Travel Approval
 - Jennifer Koenigsknecht - "Act Early Ambassador Annual Training", Decatur, GA, Nov. 12-14, 2024
- Post Travel Approval
 - Joani Liesen, Kristine Walko, Beth Eschenburg, Brenda Boyce, Brenda Woods, Kari Holmberg, Kris Kasperski, Courtney Gupta - "National Division for Early Childhood Conference", New Orleans, LA, September 17-20, 2024
- CCRESA Employee Handbook for 2024-2025
- Agreement between CCRESA and Community Mental Health for the provision of Behavior Mental Health Specialist services provided by Michael Bunker for the period of October 1, 2024 through September 30, 2025
- Agreement with Mid-Michigan District Health Department for School Based Health Resource Advocate Services (HRA) for an amount up to \$345,000 for August 1, 2024 through July 31, 2025
- Alt-Shift Contracts for Ottawa Area ISD - \$7,500; Judy Falk - \$15,000
- Chasco Plumbing and Heating, LLC Quote to replace RTU
- Purchase of Dell PowerEdge R750 server for \$12,179 to replace an aging unit as part of our scheduled server replacement cycle. To be integrated into our cluster, which supports the operations of CCRESA, as well as the DeWitt, Fowler, and Pewamo-Westphalia districts

VII. Board of Education Report

- Superintendent Koenigsknecht provided the CCRESA Staffing Report for September 2024 and Departmental Highlights were shared with the Board
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board
- Jennifer Branch presented CTE departmental highlights including introducing a guest student, Kelcie Pung who highlighted her experience in the Early Childhood program

VIII. Recommendations from the Superintendent and/or Action

- Motion by Palmer, supported by Armbrustmacher, that the Board approve the 2023-2024 Annual Audit Report as presented by Ali Barnes of Yeo and Yeo. Motion carried unanimously.
- Motion by Rulison, supported by Armbrustmacher, that the Board approve the posting of a new position of Human Resource and Finance Specialist to be paid according to the Specialist Scale. Motion carried unanimously.
- Motion by Palmer, supported by Rulison, that the Board adopt the Clinton County RESA Emergency Operations Plan as presented. Motion carried unanimously.
- Motion by Kudwa, supported by Armbrustmacher, that the Board approve the Resolution to Publish Notice of the Offering of a Resolution to Impose a Summer Tax Levy as presented. Motion carried unanimously.

IX. Other Matters for Possible Discussion/Action

- Motion by Kudwa, supported by Armbrustmacher, that the October 7, 2024 Regular Board of Education Meeting be adjourned at 5:54 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa, Secretary

Lori Schulte, Recording Secretary