

**Clinton County Regional Educational Service Agency
Board of Education
Minutes of Organizational/Regular Meeting
July 8, 2024**

I. Call To Order

The meeting was called to order by Superintendent Scott Koenigsknecht at 5:00 p.m.

II. Election of Board of Education Officers

The Board elected its officers in open voting and the officers accepted their offices immediately. The newly elected President presided over the remainder of the meeting after the Election of Officers was complete.

Rulison nominated Ken Krapohl for Board President. Motion by Kudwa, supported by Armbrustmacher, to close nominations and cast a unanimous ballot for Ken Krapohl, Board President. Motion unanimous.

Palmer nominated Ken Armbrustmacher for Board Vice-President. Motion by Rulison, supported by Palmer, to close nominations and cast a unanimous ballot for Ken Armbrustmacher, Board Vice-President. Motion carried unanimously.

Armbrustmacher nominated Dave Kudwa for Board Secretary. Motion by Rulison, supported by Palmer, to close nominations and cast a unanimous ballot for Dave Kudwa, Board Secretary. Motion carried unanimously.

Armbrustmacher nominated Mark Palmer for Board Treasurer. Motion by Armbrustmacher, supported by Rulison to close nominations and cast a unanimous ballot for Mark Palmer, Board Treasurer. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board President be given the authority to appoint the MASB Liaison Representative for the Board of Education. Motion carried unanimously. Board President Krapohl appoints himself to serve as the MASB Liaison Representative for the Board of Education.

III. Welcome and Introduction of Guests

President Krapohl conducted the introduction of Board Members & Administrators.

Board Members Present: Ken Krapohl, Ken Armbrustmacher, Mark Palmer, Dave Kudwa, Stacie Rulison
Administrators/Guests: Scott Koenigsknecht, Lori Schulte, Rich Koenigsknecht, Jennifer Branch, Pete Klein, Christy Callahan, Karmen Hungerford, Renee Thelen, Vicki O'Rourke, Stephanie LaBram, Courtney Schmitt, Kristen Amama

IV. Approval of Agenda

Motion by Armbrustmacher, supported by Palmer, that the July 8, 2024 Organizational/Regular Meeting Agenda be approved as printed. Motion carried unanimously.

V. Approval of Minutes

Motion by Kudwa, supported by Rulison, that the Board approve the minutes of the Board of Education Meeting of June 17, 2024 as printed. Motion carried unanimously.

VI. Communication to the Board

Written Communication: Thank you to the Board for receipt of sympathy gift
Comments and Concerns of Citizens Present: None

VII. Board of Education Action

Motion by Palmer, supported by Armbrustmacher, that the Board of Education authorize the Superintendent to officially sign for bank checking accounts. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board of Education choose Fifth-Third Bank, Michigan Investment Liquid Asset Fund, Mercantile Bank of MI and Huntington Bank to be the designated depositories for school funds. Motion carried unanimously.

Motion by Kudwa, supported by Palmer, that the Board adopt the Resolution for Investment Authority to permit Superintendent Dr. Scott M. Koenigsknecht and Financer/Business Director Richard Koenigsknecht to make investments for the school district. Motion carried unanimously.

Motion by Armbrustmacher, supported by Rulison, that the Board designate the first Monday of each month (exception of July, September, April and June) at 5:00 p.m. at Clinton County RESA for the regular meetings of the Clinton County RESA Board of Education as presented. Motion carried unanimously.

Motion by Palmer, supported by Armbrustmacher, that the Board retain the law firm of Thrun Law Firm, P.C. and Clark Hill, PLC for school business. Motion carried unanimously.

Motion by Rulison, supported by Palmer, that the Board use the Lansing State Journal for publication of legal notices. Motion carried unanimously.

Motion by Armbrustmacher, supported by Palmer, that the Superintendent be authorized to issue and sign all contracts to school employees and to accept any resignation when tendered by an employee. Motion carried unanimously.

VIII. Consent Agenda

Motion by Rulison, supported by Palmer, that the Consent Agenda be approved as presented. Motion carried unanimously.

- Payment of Bills for May 2024: \$3,461,474.85
- Revenue and Expenditure Report and the Cash Analysis and Investment Report for May 2024
- Resignations: Terry Kolhoff
- Pre Conference Travel Approval for Jeff Diedrich, "OSEP Leadership Meeting", Washington, D.C., August 5-9, 2024; "AI Revolution in Education", San Diego, CA, April 4-10, 2025
- Pre Conference Travel Approval for 4 Resource Center staff to attend the National Division for Early Childhood Conference in New Orleans, LA, September 17-20, 2024
- Pre Conference Travel Approval for Renee Thelen, "Council of Administrators of Special Education (CASE) Fall Conference", Savannah, GA, November 6-8, 2024
- Clark Hill PLC Retainer Agreement Renewal for Special Education/504/ADA Legal and Related Services for the 2024-2025 School Year
- Contract with Kerri Gronevelt for Help Me Grow Michigan Technical Assistance Support for \$68,278 for July 22, 2024 through June 30, 2025
- Contract agreement between CCRESA and Michigan Psychological Care for the provision Behavior Mental Health Specialist services provided by Ryann Kaplan for the period of July 1, 2024 through June 30, 2025
- St. Johns Public Schools lease of CCRESA office/classroom space for the STRIVE program for an annual rate of \$17,750 for the period of July 1, 2024 through June 30, 2025
- School Social Worker, Stephanie LaBram, will now be the ASD Consultant/School Social Worker. There is no change in salary or placement in the Master Agreement.
- Speech and Language Pathologist, Kiersten Wolfe, will now be the AAC Consultant/Speech and Language Pathologist. There is no change in salary or placement in the Master Agreement.

IX. Board of Education Report

- Superintendent Koenigsknecht reviewed the CCRESA Staffing Report for June and shared the Departmental Highlights with the Board
- Rich Koenigsknecht provided an Educational Center Renovation Budget Report to the Board

X. Recommendations from the Superintendent and/or Action

Motion by Rulison, supported by Palmer, that the Board approve Kristin Amama as MoCI Teacher for the 2024-2025 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Armbrustmacher, supported by Palmer, that the Board approve Courtney Schmitt as Physical Therapist for the 2024-2025 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Kudwa, supported by Rulison, that the Board approve Samantha Piggott as School Social Worker for the 2024-2025 school year, in compliance with Board Policy 3120; paid according to the Master Agreement. Motion carried unanimously.

Motion by Palmer, supported by Armbrustmacher, that the Board approve Brie Becker as Administrative Assistant/Receptionist to be paid according to the ESP Scale in the Compensation Manual. Motion carried unanimously.

Motion by Rulison, supported by Armbrustmacher, that the Board approve an increase in Recreation Therapy provided by Rachel Platte from 70 days to 140 days per school year. Motion carried unanimously.

XI. Other Matters for Possible Action and/or Discussion

Motion by Kudwa, supported by Armbrustmacher, that the July 8, 2024 Organizational/Regular Board of Education Meeting be adjourned at 5:33 p.m. Motion carried unanimously.

Respectfully Submitted,

Dave Kudwa
Secretary

Lori Schulte, Executive Administrator
Recording Secretary